Householders Claim Form

It is essential that this form be returned directly to Ansvar Insurance, with all questions answered, at the earliest opportunity.
Please print your answers and ✓ where appropriate.

Office use only Claim number

1. Policyholder details

Name

Policy number

Address

State

Postcode

Telephone: Home

Telephone: Work

Telephone: Mobile

Email

2. Date of loss / /

3. Nature of loss (burglary, fire, etc)

4. Address of the premises at which the loss was sustained

State

Postcode

5. Describe how the loss occurred

6. Ownership details

Are you the owner of the property lost or damaged? Yes No *If no, who does own the lost or damaged property?*

Owner's name

Address

State

Postcode

7. Was another person responsible for the damage to your property?

Yes No *If yes, name and address of person responsible* Name

Address

State

Postcode

Telephone

8. If burglary, method of entry

9. Damaged caused by entry

10. Have the police been notified?

Yes No Which police station? Police report number

11. Other insurance

If there is other insurance on the property for which a claim is being made, please tell us the:

Name of the insurance company

Type of insurance

Policy number

Period of cover / /

Victoria
AD GPO Box 1655
Melbourne 3001
FX +61 3 9614 1545

New South Wales
AD PO Box 1410
Parramatta 2124
FX +61 2 9687 9564

Queensland
AD GPO Box 747
Brisbane 4001
FX +61 7 3221 6721

South Australia
AD PO Box 630
Fullarton 5063
FX +61 8 8338 1920

Western Australia
AD PO Box 840
West Perth 6872
FX +61 8 9324 2013

Tasmania
AD PO Box 330
Launceston 7250
FX +61 3 9614 1545

Ansvar Insurance Ltd. **ABN** 21 007 216 506 **AFSL** 237826 Member of the Ecclesiastical Insurance Group

12. Previous claims

Have you made any home or contents insurance claims in the last 5 years? ☐ Yes ☐ No If yes, please tell us the details *If insufficent room, use space on back of form or attach seperate sheet*

Date of claim / / Property damaged Insurance company Amount paid $

13. Goods and services tax To ensure you do not incur any unnecessary GST liabilities on this claim complete these details

Are you registered for GST purposes? ☐ Yes ☐ No What is your ABN? ☐☐☐☐☐☐☐☐☐☐☐

If you have registered and have an ABN, have you claimed or will you be claiming an input tax credit on the GST applicable to this policy? ☐ Yes ☐ No

Is the amount claimed less than 100% of the GST applicable to the premium? ☐ Yes ☐ No Specify the percentage amount claimed %

14. Electronic Funds Transfer Settlement of your claim may involve a cash settlement. Please complete the following if you are interested in an EFT Payment

Account name | BSB number | Account number

15. Complete details overleaf before signing below I declare that all the information I have given is true and correct

Signature | Date / /

Please include with your completed claim form quotations for replacement and/or repair, original receipts of proof of ownership

Description of property lost or destroyed	Model number	Original date purchased	Where bought	Original purchase price	Quoted replacement price	Where quoted	Additional information

Ansvar Insurance is a member of the insurance industry's impartial Insurance Ombudsman Service. This independent service is provided to the insuring public at no cost and aims to resolve claims complaints quickly and informally. In the unlikely event of a complaint arising, you should firstly contact the local Ansvar Insurance Regional Manager. In most cases the problem will be resolved easily. If you are not satisfied with the response given by the Regional Manager you may contact our Internal Dispute Resolution Committee for advice and assistance in resolving your claim.

Privacy The information we collect assists us to make a decision on whether we will accept your claim. If you do not provide this information we may be unable to process your claim. We may use third party suppliers (agents, loss adjusters, assessors and mailing houses) to carry out specialised activities on your behalf. These organisations are aware of their obligations under Privacy provisions. At any time you may request access to your personal information and correct it if it is wrong. We value the personal information you give to us and we will take all reasonable precautions to prevent unauthorised access to this information.