



ansvar

RMA Online

Risk Maturity Assessment

RMA Online

USER GUIDE



Welcome to RMA Online

RMA Online is an online tool you can access anytime, anywhere using a variety of devices including tablet, laptop or mobile phone.

View our FAQs for further information on the RMA Online

THIS USER GUIDE WILL GUIDE YOU HOW TO:

- Log on and navigate the RMA Online
- Complete a risk maturity assessment:
- Answer self-assessment questions
- Generate reports

NEED ASSISTANCE?

Contact us by email info@ansvar.com.au

HOW TO LOG IN AND LOG OUT

You can access the RMA Online at riskmaturity.ansvar.com.au

Returning users will be asked to enter your email address and password

New Users - Click on **Sign Up Now**

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Sign in

Email Address
Email Address

Password
Forgot your password?
Password

Sign in

Don't have an account? [Sign up now](#)

When you log in for the first time you'll be prompted to insert your email address and create a password. As a security precaution, you will be emailed a verification code.

1. Enter your email address
2. Complete verification code
3. Input the verification code
4. Create a password

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User Details

Email Address
Email Address
[Forgot your password?](#)

What is Bio?
What is Bio?

New Password
New Password
What is Bio?

Old & New Password
Old & New Password
What is Bio?

Create Cancel

After you have created a password you will be prompted to provide information about your organisation.

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Your Account

Please complete this following details in order to progress with your risk self assessment. When you are ready to save your data, we will take you to your home page where you can start your self assessment.

About you

Your name *
Your name *

Your email *
Your email *

Please tick to confirm that you have read and accept the [Terms and Conditions](#) *

Your email address details may be used to help you internalise this Risk Maturity Assessment. Answer your feedback responses and any future alerts generated by our Enterprise Risk Management team. By submitting "ACCEPT", you provide Ansvor with consent to provide you with this information.

I consent to receive promotional information and the related response from Ansvor.

If you do not wish to receive such information, please email CRM@ansvar.com.au

About your organisation

Number of employees *
Number of employees *

Type of organisation *
Type of organisation *

Annual turnover *
Annual turnover *

Location *
Location *

Is your organisation a customer of Ansvor Insurance? Yes No

Submit

After you submit your account and organisation details, you will be taken to the **My Assessment** page. To start your assessment, click on the **Create assessment** button.

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Risk Maturity Assessment

My Assessments

Create assessment

Assessment list Status Completed results My Profile

COMPLETING AN ASSESSMENT

Step 1: Answer self-assessment questions

Step 2: Review My Assessment Dashboard

Step 3: Download your RMA Online Report

STEP 1 - SELF ASSESSMENT QUESTIONS

This page guides you to answer questions across the 3 main pillars.

Each questions will provide an explanation.

Answer **YES** if you **fully support** the question

Click on "next question"

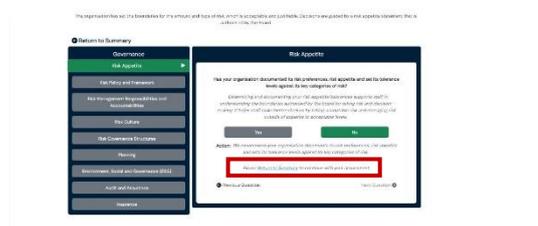
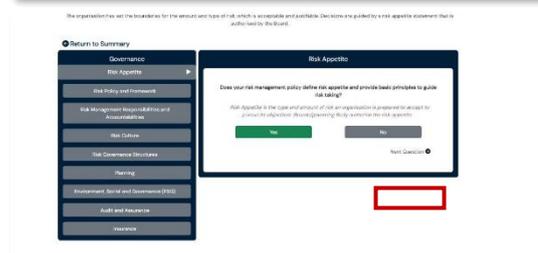
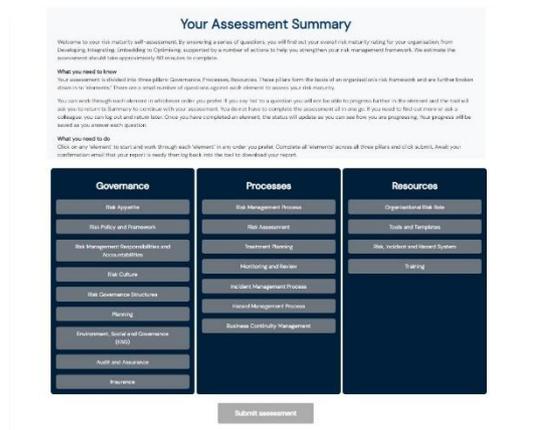
If you answer **No**, click **Please return to Summary** to continue with your assessment.

Answering No means, you have finalised your assessment in that element.

Note: You will not see any save buttons, as the self-assessment automatically saves as you work.

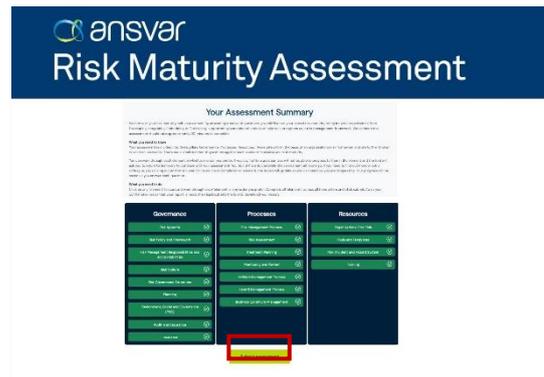
Not sure about your response or want to go back to a question later? Click on **Return to Summary**. The assessment will Flag that you have not completed an element.

Repeat this for all elements.



COMPLETING THE ASSESSMENT

Once the assessment's completed Click the **Submit** button to proceed to the **My Assessment** screen, where you can review your assessment and access your maturity level.



GETTING YOUR RISK MATURITY REPORT

You will receive an email from info@ansvar.com.au advising that your Risk Maturity report is available and how to find it.

REVIEW RESULTS

The dashboard shows your assessment results including:

- The maturity level –your achieved maturity rating, overall score and number of improvement opportunities
- Any previous assessment you have completed and their reports

You can download your report by clicking on **Download Report**.



Note: If you need any help with completing the RMA Online, please click on the **Contact Us** button.

Contact us at 1300 650 540 or insure@ansvar.com.au.
Or visit our website at ansvar.com.au to find out more information.

Ansvar Insurance Ltd.

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