

Safeguarding - Employees, Volunteers and Contractors Feedback

This form aim is to obtain feedback on the effectiveness and understanding of your Safeguarding policy and procedures.

This is not an exhaustive list. A 'No' response to any question indicates that further planning and investigation is required to effectively manage the risk.

Person completing the checklist

Date completed

VENUE						
	Yes	No	NA	(Office Only) Actions if answered No	Who	By When
Does the organisation foster a culture that encourages reporting abuse or reasonable suspicion of abuse?						
Are people in your organisation empowered and trained to raise concerns about inappropriate behaviour of others?						
Were you provided with and did you sign the organisations Code of Conduct when starting employment?						
Did your induction program include a discussion on the organisations safeguarding policies and procedures?						

Did your induction program cover the organisations incident process including mandatory reporting obligations?						
Have you received training on the organisations incident reporting procedure within the last 12 months?						
Do you have a clear understand the organisation's safeguarding policies and procedures?						
Do you know the signs of grooming and how to identify a potential abuser?						
Do you know how to report a safeguarding incident?						
Do you know who to contact if you suspect abuse or receive a report of abuse or neglect?						
Do you feel safe to report safeguarding incidents without fear or retaliation?						
Have you been provided with training on the organisation safe online procedures for contacting children, young people or vulnerable people or their families via social media or any other online forums?						